



# List of Freehold and Crown Form Examples

Updated: August 2018

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FORM A1

WESTERN AUSTRALIA  
TRANSFER OF LAND ACT 1893 AS AMENDED

## APPLICATION BY PERSONAL REPRESENTATIVE

TO BE THE REGISTERED PROPRIETOR OF LAND BY TRANSMISSION

DESCRIPTION OF LAND (Note 1)

EXTENT

VOLUME

FOLIO

Lot 10 on Plan 12345

Whole

1704

111

APPLICANT (Note 2)

John Henry Smith of 37 William Street PERTH WA 6000

DECEASED PROPRIETOR (Note 3)

Alfred Clive Lloyd of 62 Marmion Street NEDLANDS WA 6909

DATE OF DEATH (Note 4)

Thirteenth June, 2009

DATE OF GRANT (Note 5)

Tenth August, 2009

THE APPLICANT as Personal Representative of the above named deceased HEREBY APPLIES to be registered as the proprietor of the Interest of the said deceased in the land above described.

Dated this

day of

Year

SIGNATURE OF APPLICANT/S (Note 6)

Applicant/s signature







FORM A2a

WESTERN AUSTRALIA  
TRANSFER OF LAND ACT 1893

# APPLICATION BY SURVIVOR

TO BE THE REGISTERED PROPRIETOR OF LAND  
(INCORPORATING STATUTORY DECLARATION)

DESCRIPTION OF LAND (Note 1)	EXTENT	VOLUME FOLIO	
Lot 20 on Deposited Plan 12345	Whole	1021	763

APPLICANT (Note 2)

Shirley Adele Courtney of 1121 Wilberforce Street ALBANY WA 6332

DECEASED PROPRIETOR (Note 3)

Alfred Courtney, late of 1121 Wilberforce Street ALBANY WA 6332

DATE OF DEATH (Note 4)

Seventeenth September, 2009

THE APPLICANT as the surviving joint tenant HEREBY APPLIES to be registered as the proprietor by survivorship of the land above described by virtue of the death of the deceased proprietor and SINCERELY DECLARES as follows:

1. I am registered as one of the proprietors of the land above described as a joint tenant with the deceased proprietor.
2. The deceased proprietor died on the date stated above and produced herewith is a certified copy of the death certificate.
3. The deceased person described in the death certificate was one and the same person as the deceased proprietor.

**This declaration is true and I know that it is an offence to make a declaration knowing that it is false in a material particular.**

This declaration is made under the *Oaths, Affidavits and Statutory Declarations Act 2005* at (place)

on \_\_\_\_\_ day of \_\_\_\_\_ 20 by -

**Signature of person making the declaration** (sign in the space above)

In the presence of -

**Signature of authorised witness** (sign in the space above)

(Print the full name, Address and qualification of authorised witness in the space above)

FORM A3

WESTERN AUSTRALIA  
 TRANSFER OF LAND ACT 1893 AS AMENDED

**APPLICATION BY PERSONAL REPRESENTATIVE**

TO BE THE REGISTERED PROPRIETOR OF MORTGAGE CHARGE OR FREEHOLD LEASE

NATURE &  
 NUMBER OF  
 INSTRUMENT

DESCRIPTION OF LAND (Note 1)

EXTENT

VOLUME

FOLIO

Mortgage F123456	Lot 10 on Plan 4571 Lot 11 on Plan 4571	Whole Whole	63 63	123A 123A
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APPLICANT (Note 2)

The Perth Executors and Trustee Company Limited (A.C.N.123 456 789) of 968 St Georges Terrace PERTH WA 6000

DECEASED PROPRIETOR (Note 3)

Evelyn Matilda Cook of 211 Charles Street NEDLANDS WA 6909

DATE OF DEATH (Note 4)

Twenty Third July, 2009

DATE OF GRANT (Note 5)

Tenth January, 2009

THE APPLICANT as Personal Representative of the above named deceased HEREBY APPLIES to be registered as the proprietor of the Interest of the said deceased in the land above described.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ Year \_\_\_\_\_

SIGNATURE OF APPLICANTS (Note 6)

Manager  
 Perth Executors and Trustee Company Limited

Applicant/s Signature

Applicant/s Signature





FORM A6

WESTERN AUSTRALIA  
TRANSFER OF LAND ACT 1893 AS AMENDED

**APPLICATION for a NEW TITLE**  
**~~BALANCE~~**

DESCRIPTION OF LAND (Note 1)	EXTENT	VOLUME	FOLIO
Lot (s) on Diagram ..... Lot (s) on Diagram .....			

APPLICANT (Note 2)

John Smith of PO Box 1 Bridgetown and William Brown of 15 Dola Avenue ALBANY WA 6330

The Applicant Hereby Applies for the creating and registering of a new Certificate of Title for the following reason (Note 3)

Registration of titles the subject of Deposited Plan 12345 with the following persons as proprietors in fee simple of the lots shown against their names.

John Smith	Lots
William Brown	Lots

Dated this \_\_\_\_\_ day of \_\_\_\_\_ Year \_\_\_\_\_

REQUEST FOR NON ISSUE (Instruction 4)

**BY SIGNING THIS PANEL, I / WE THE REGISTERED PROPRIETOR REQUEST THE NON - ISSUE OF A DUPLICATE CERTIFICATE(S) OF TITLE FOR THE LAND ABOVE DESCRIBED.**

Signed \_\_\_\_\_ Signed \_\_\_\_\_

APPLICANTS EXECUTION (Note 5)

**THE LODGING PARTY OF THIS DOCUMENT IS AUTHORISED BY THE ABOVE NAMED REGISTERED PROPRIETOR TO INSTRUCT ISSUING DETAILS FOR THE DUPLICATE CERTIFICATE(S) OF TITLE.**

Signed \_\_\_\_\_ Signed \_\_\_\_\_

In the Presence of \_\_\_\_\_ In the presence of \_\_\_\_\_

FORM A8

WESTERN AUSTRALIA  
 STRATA TITLES ACT 1985 AS AMENDED  
 TRANSFER OF LAND ACT 1893 AS AMENDED

## APPLICATION

TO REGISTER STRATA / SURVEY - STRATA PLAN.  
 DESCRIPTION OF LAND (Note 1)

DESCRIPTION OF LAND (Note 1)	EXTENT	VOLUME	FOLIO
Lot 84 on Plan 29190	Whole	1397	24

APPLICANT (Note 2)

Roger Constable Grant and Elizabeth Ellen Grant, both of 6a Watt Street LEEDERVILLE WA 6007, and Topal Enzo Perizino and Lorretta Camilla Perizino both of 6b Watt Street LEEDERVILLE WA 6007.

STRATA / SURVEY – STRATA

PLAN NUMBER (Note 3)

LOCAL GOVERNMENT AUTHORITY (Note 4)

40375

Town of Cambridge, 1 Bold Park Drive FLOREAT WA 6014

WATER AUTHORITY (Note 4)

AUTHORITY (Note 4)

Water Corporation, Newcastle Street LEEDERVILLE WA 6007 FAX. 9431 8199

Water Corporation, Newcastle Street LEEDERVILLE WA 6007 FAX. 9431 8199

THE APPLICANT AS THE REGISTERED PROPRIETOR OF THE LAND ABOVE DESCRIBED HEREBY APPLIES FOR REGISTRATION OF THE ABOVE DESCRIBED STRATA / SURVEY - STRATA PLAN.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ Year

REQUEST FOR NON-ISSUE (Instruction 4)

**BY SIGNING THIS PANEL, I / WE THE REGISTERED PROPRIETOR REQUEST THE NON - ISSUE OF A DUPLICATE CERTIFICATE(S) OF TITLE FOR THE LAND ABOVE DESCRIBED.**

Signed \_\_\_\_\_ Signed \_\_\_\_\_

APPLICANT/S EXECUTION (Note 5)

**THE LODGING PARTY OF THIS DOCUMENT IS AUTHORISED BY THE ABOVE NAMED REGISTERED PROPRIETOR TO INSTRUCT ISSUING DETAILS FOR THE DUPLICATE CERTIFICATE(S) OF TITLE.**

Signed \_\_\_\_\_ Signed \_\_\_\_\_

In the presence of \_\_\_\_\_ In the presence of \_\_\_\_\_

(Page 1 of 2)

**FORM 22**  
**DISPOSITION ON SUBDIVISION**

*Strata Titles Act 1985*  
Regulation 20 (1) (b) (ii)

We, the proprietors, persons having registered interests in and caveators of the land the subject of strata/ survey-strata plan No.....hereby confirm and consent to:

- (a) the disposition of the lots created by the above-mentioned strata/survey-strata plan together with the registered interests and caveats (if any) as set out in the table below; and
- (b) the disposition of registered interests and caveats (if any) against the common property (if any) as set out in the table below.

(A) LOTS		
LOT No	FULL NAME IN WHICH LOT IS TO VEST	ENCUMBERANCES
1	Roger Constable Grant and Elizabeth Ellen Grant, as joint tenants.	Mortgage E105981
2	Topal Enzo Perizino and Loretta Camilla Perizino, as tenants in common.	Nil.

(B) COMMON PROPERTY	
CP LOT NO (if applicable)	ENCUMBERANCES (Document and Number)
	(Additional panels as required)

We, the proprietors of the land the subject of Strata/Survey-strata Plan No. . . . . hereby agree and confirm that in consideration of our agreeing to the registration of the plan:

- (a) the lots, registered interests and caveats are to be disposed of in the manner set out in the tables above; and
- (b) additional consideration (if any) is to be paid or given or has been paid or given in the manner set out in the table below

(Page 2 of 2 - Form 22 continued)

CONSIDERATION paid or given or to be paid or given		
By Whom	To Whom	Consideration
Roger Constable Grant and Elizabeth Ellen Grant	Topal Enzo Perizino and Loretta Camilla Perizino	Five Thousand Dollars (\$5,000.00)
(Additional Panels as required)		

CONSENT BY PERSONS HAVING REGISTERED INTERESTS AND CAVEATORS

(IF ANY) ENCUMBRANCE Document & No. **Mortgage G105981**

SIGNATURE West Coast Finance Pty. Ltd. (A.C.N. 912 345 678)  
by its duly appointed Attorney Peter William King  
in the presence of

Witness

Name  
 Address  
 Occupation

**(ADDITIONAL CONFIRMATIONS AS REQUIRED)**

DATED THIS DAY OF YEAR

SIGNATURE OF PROPRIETOR .....

In the presence of

Witness

Name  
 Address  
 Occupation

**(TO BE SIGNED BY EACH PROPRIETOR)**

(Page 1 of 2)  
FORM B2  
WESTERN AUSTRALIA  
TRANSFER OF LAND ACT 1893 AS AMENDED

## BLANK INSTRUMENT FORM

EASEMENT OF SUPPORT (Note 1)

THIS DEED OF EASEMENT is made the ..... day of ..... 20

BETWEEN :

### 1. PARTIES

- 1.1 ..... of ..... in the State of Western Australia, ("the Grantor" which expression where the context so admits or requires shall extend to and include the legal assigns and transferees of the Grantor).
- 1.2 ..... of ..... in the said State ("the Grantee" which expression where the context so admits or requires shall extend to and include the successors in title and assigns of the Grantee)

### 2. RECITALS

- 2.1 The Grantor is registered as the proprietor of an estate in fee simple subject to the encumbrances set out at Clause 7 of this Easement, in all that piece of land being Lot ..... on Plan ..... and being the whole of the land comprised in Certificate of Title Volume ..... Folio ..... ("the Burdened Land")
- 2.2 The Grantee is registered as the proprietor of an estate in fee simple in all that piece of land being Lot ..... on Plan ..... and being the whole of the land comprised in Certificate of Title Volume ..... Folio ..... ("the Benefited Land")
- 2.3 The Grantee has erected upon the Benefited Land a building ("the Building") intended to be used as a residence. A portion of the Building necessary for the support of the building on the Benefited Land is on the Burdened Land and therefore forms part of the Burdened Land.
- 2.4 The Grantor has agreed to grant to the Grantee an easement over the portion of the Building erected on the Burdened Land for the support of the Portion of the Building on the Benefited Land.

### 3. GRANT

#### NOW BY THIS DEED :

- 3.1 The Grantor **HEREBY GRANTS** to the Grantee (1) the right to use the Wall erected on the Burdened Land, as delineated by cross hachuring on the plan annexed hereto, for the purpose of supporting the Building erected on the Benefited Land. (2) the right to enter upon the portion of the Burdened Land as delineated by hachuring on the said plan, by his agents, engineers, servants, workmen and others (with or without vehicles plant and equipment) to inspect, cleanse, repair and repaint as is necessary to maintain the Wall.
- 3.2 The easement granted by this deed shall commence at the date of its execution by the Grantor, and shall expire on the date of demolition of the building.

(Continued below)

4. GRANTOR'S COVENANTS

The Grantor HEREBY COVENANTS with the Grantee so as to bind the land of the Grantor:-

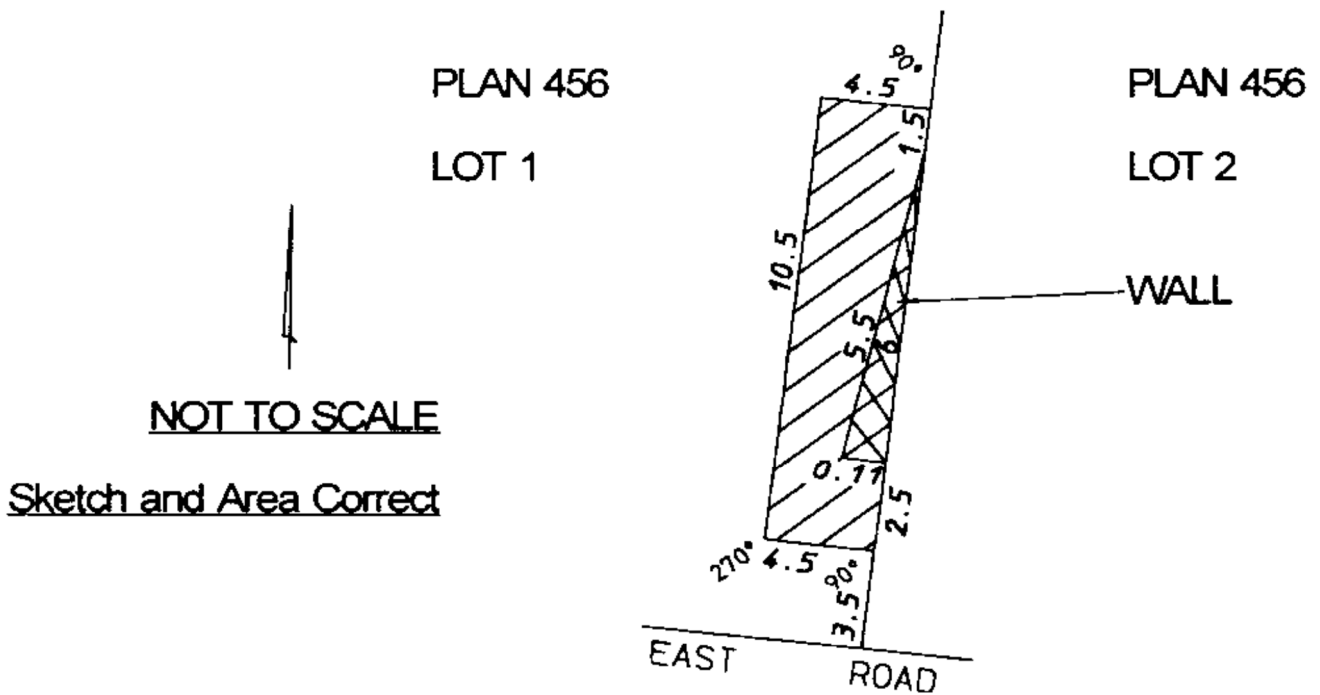
- 4.1 That the Grantor shall not excavate under, or beside or undermine the wall, provided that nothing herein contained shall be construed to prevent the Grantor from making excavation on the Burdened Land so long as sufficient artificial means of support to the building is provided while the excavations are open.
- 4.2 That the Grantor shall not cut, demolish, remove, alter, deface or in any way damage or destroy any portion of the Wall erected on the Burdened Land.
- 4.3 That the Grantor shall not plant or permit to be planted any trees or other plants which may damage the Building.
- 4.4 That the Grantor shall not erect or permit to be erected any building or any or other permanent structure on the area hachured on the said Plan.

5. GRANTEE'S COVENANTS

The Grantee HEREBY COVENANTS with the Grantor :-

- 5.1 To exercise the easement hereby granted in such manner as to cause as little inconvenience as is practicable to the land of the Grantor.
  - 5.2 Forthwith to remedy and make good any damage to the land of the Grantor which may result from the exercise of this easement by the Grantee.
6. The Grantee agrees to pay the costs of and incidental to the instructions for and the preparation, stamping and registration of this easement.

7. ENCUMBRANCES







FORM C1

WESTERN AUSTRALIA  
TRANSFER OF LAND ACT 1893 AS AMENDED

AGREEMENT DATE
STAMPED
SIGNED

**CAVEAT**

**DESCRIPTION OF LAND (Note 1)**

That part of Lot 89 on Plan 5431 as is marked with the letter "A" on the attached sketch

EXTENT	VOLUME	FOLIO
Part	1927	478

CAVEATOR (Note 2)

Mary Evelyn Jones of 294 Briggs Street BELMONT WA 6104 and Lillian Ann Caroll of Unit 6, 29 Royal Street MAYLANDS WA 6051, trading as Fuffy's Ladies Fashion

ADDRESS OR FACSIMILE MACHINE NUMBER FOR SERVICE OF NOTICE ON CAVEATOR (Note 3)

Law, Justice and Partners, Solicitors of 997 St Georges Terrace PERTH WA 6000

REGISTERED PROPRIETOR (Note 4)

Commercial Holdings Pty Ltd of Suite 6, 300 Ord Street WEST PERTH 6005

ESTATE OR INTEREST BEING CLAIMED (Note 5)

in leasehold as lessees, and as holder of an option to renew the lease

The CAVEATOR claims an estate or interest as specified herein of the estate or interest of the abovenamed REGISTERED PROPRIETOR in the land above described BY VIRTUE OF (Note 6)

A lease agreement dated 1st July, 2009 made between the Registered Proprietors as lessor, and the Caveators as lessees, for a term of 3 years commencing 1st September, 2009, together with an option to renew the lease for a further 3 years

And FORBIDS the registration of any Instrument affecting the estate or interest (Note 7)

Unless such instrument is expressed to be subject to the Caveators claim

Dated this \_\_\_\_\_ day of \_\_\_\_\_ Year

CAVEATOR OR AGENT SIGN HERE (Note 8)

Signed \_\_\_\_\_ in the presence of \_\_\_\_\_

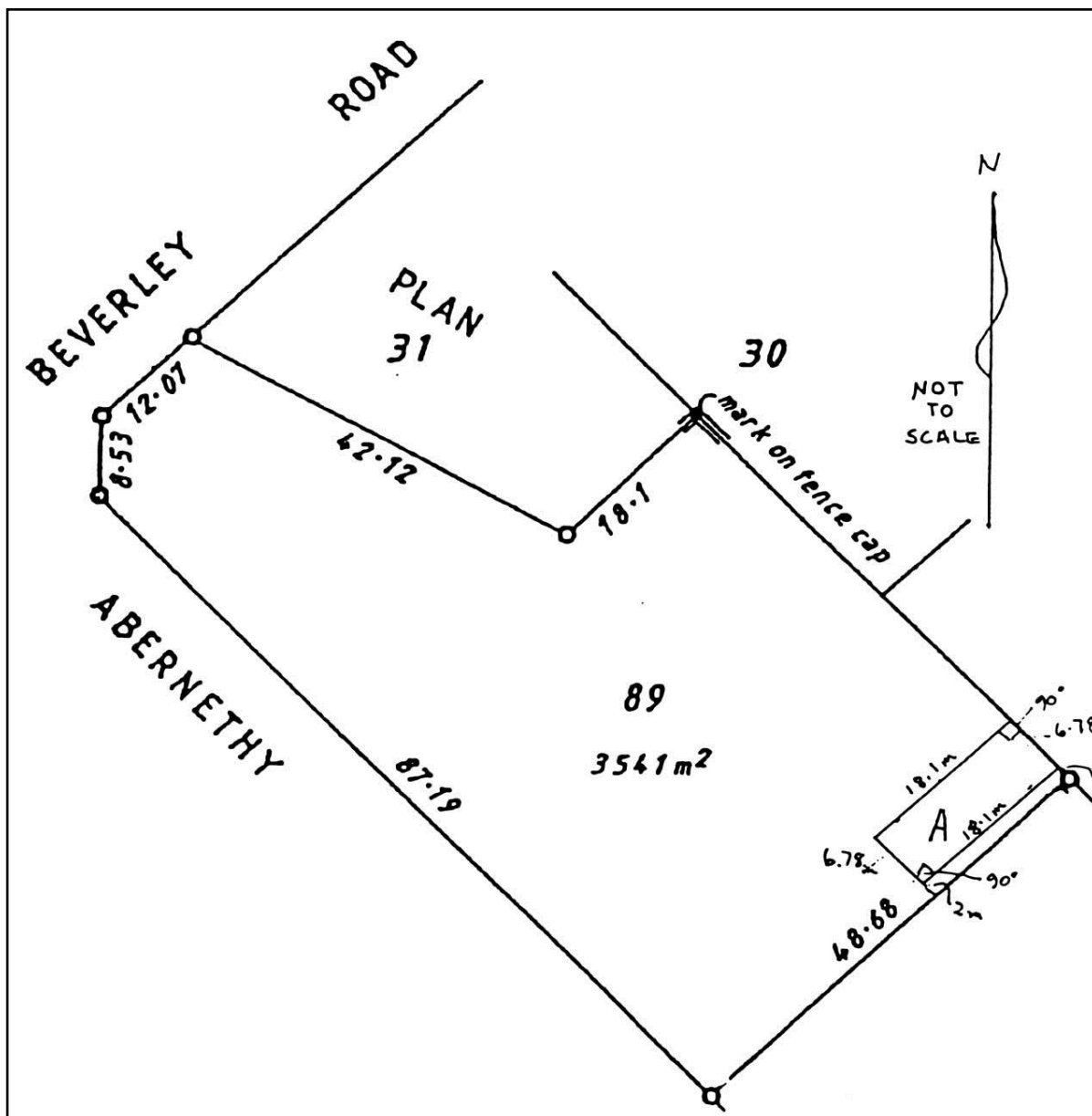
(Continued below)

Form B1

WESTERN AUSTRALIA  
TRANSFER OF LAND ACT 1893 AS AMENDED

### ADDITIONAL PAGE TO

Caveat Dated 8th August 2009



FORM D1

WESTERN AUSTRALIA  
TRANSFER OF LAND ACT 1893 AS AMENDED

### DISCHARGE OF MORTGAGE

DESCRIPTION OF LAND (Note 1)

	EXTENT	VOLUME	FOLIO
Lot 10 on Diagram 36604	Whole	1234	567

MORTGAGEE (Note 2)

CSA Credit Union Limited of 112 Wellington Street PERTH WA 6000

MORTGAGE NUMBER (Note 3)

F123456

WHOLE OR PART OF LAND (Note 4)

Whole

WHOLE OR PART OF MONEY (Note 5)

Whole

IF PORTION ONLY OF MONEY BEING DISCHARGED (Note 6)

The MORTGAGEE HEREBY DISCHARGES the land above described from the whole or the part as shown above of the principal interest or other moneys secured by the above mortgage.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ Year

MORTGAGEE/S SIGN HERE (Note 7)

<p>Signed</p> <p>In the presence of</p> <p>Signed by Terrance George McManus, the Loans Manager and Attorney for the CSA Credit Union Limited in the presence of</p>	<p>Signed</p> <p>In the presence of</p> <p>)</p> <p>)</p> <p>)</p>
--	--

FORM D1

(Discharge - Partial as to Money)

WESTERN AUSTRALIA  
TRANSFER OF LAND ACT 1893 AS AMENDED

**DISCHARGE OF MORTGAGE**

DESCRIPTION OF LAND (Note 1)	EXTENT	VOLUME	FOLIO
Lot 1 on Strata Plan 4321		Whole	124 48A
Lot 2 on Strata Plan 4321		Whole	124 48A
Lot 3 on Strata Plan 4321		Whole	124 48A
Lot 4 on Strata Plan 4321		Whole	124 48A

MORTGAGEE (Note 2)

Commercial Investments Pty Ltd (A.C.N. 678 912 345)

MORTGAGE NUMBER (Note 3)	WHOLE OR PART OF LAND (Note 4)	WHOLE OR PART OF MONEY (Note 5)
G422839	Whole	Part

IF PORTION ONLY OF MONEY BEING DISCHARGED (Note 6)

One Hundred Thousand Dollars

The MORTGAGEE HEREBY DISCHARGES the land above described from the whole or the part as shown above of the principal interest or other moneys secured by the above mortgage.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ Year \_\_\_\_\_

MORTGAGEE/S SIGN HERE (Note 7)

Signed	Signed
In the presence of	In the presence of
Signed by Teresa Alice Whittle, the Attorney for Commercial Investments Pty Ltd (A.C.N. 678 912 345) in the presence of:	) ) )



FORM D3

WESTERN AUSTRALIA  
 TRANSFER OF LAND ACT 1893 AS AMENDED

## DISCHARGE OF MORTGAGE

(Part of Moneys and some of the Mortgagees)

DESCRIPTION OF LAND (Note 1)	EXTENT	VOLUME	FOLIO
Lot 10 on Diagram 36604	Whole	1234	567

The **MORTGAGEE HEREBY DISCHARGES** the whole of the land above described from the part shown below of the principal sum, (and any interest thereon), secured by the mortgage referred to below. The interest or share in the said mortgage, of the Mortgagee described below as the **MORTGAGEE(S) DIVESTING** is Totally Discharged in consideration of the receipt by that Mortgagee of the part of the principal sum, (and any interest thereon), being discharged. The **MORTGAGEE(S) REMAINING** shall hold their shares in the Mortgage as set out below. (Note 2)

MORTGAGEE (S) DIVESTING (Note 3)

William John Smith and Louise Patricia Smith
--

MORTGAGE NUMBER (Note 4)

F123456
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PART OF PRINCIPAL SUM BEING DISCHARGED (Note 5)

\$100,000.00.    One Hundred Thousand Dollars
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MORTGAGEE(S) REMAINING (Note 6)

William Frederick Brown and Anne Brown both of 11 Smith Street DOUBLEVIEW WA 6018, as joint tenants of one undivided third share and John James Jones and Winifred Ethel Jones, both of 336 Scarborough Beach Road SCARBOROUGH WA 6019, as joint tenants of two undivided third shares, all as tenants in common.
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Dated this	day of	Year
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ALL MORTGAGEE/S SIGN HERE (Note 7)

Signed
In the presence of

FORM E1

WESTERN AUSTRALIA  
TRANSFER OF LAND ACT 1893 AS AMENDED

## EXTENSION OF MORTGAGE

MORTGAGE NUMBER	DESCRIPTION OF LAND (Note 1)	EXTENT	VOLUME	FOLIO
G246810	Avon Location 4623 and 5611 and portion of each of Avon Location 10623 & 10624	Whole	1198	234

MORTGAGEE (Note 2)

Rural Finance Company Limited (A.C.N. 567 891 234) of 411 Duke Street NORTHAM WA 6401

REGISTERED PROPRIETOR (Note 3)

Brown Holdings Limited (A.C.N. 456 789 123) of care of Wood Hall and Ross Accountants 611 Duke Street NORTHAM WA 6401

The MORTGAGEE HEREBY EXTENDS the above MORTGAGE for the term of

One Day

from the 3rd day of May Year 2009 upon the terms and conditions and subject to the covenants contained therein with the variation following. (Note 4)

See additional sheet containing variation to interest rates.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ Year \_\_\_\_\_

MORTGAGEE/S SIGN HERE (Note 5)

Signed by Jane )  
Woolhad, the Attorney )  
for Rural Finance )  
Company Limited )  
(A.C.N. 567 891 234) )  
in the presence of: )

REGISTERED PROPRIETOR/S SIGN HERE (Note 5)

The Common Seal )  
of the Brown )  
Holdings Limited )  
(A.C.N. 456 789 123) ) Common Seal  
was hereunto affixed )  
in the presence of: )

This extension shall not affect any dealing registered subsequent to the above mortgage unless the person in whose favour such dealing was registered consents.

FORM E2

WESTERN AUSTRALIA  
TRANSFER OF LAND ACT 1893 AS AMENDED

## EXTENSION OF LEASE

LEASE NUMBER	DESCRIPTION OF LAND (Note 1)	EXTENT	VOLUME	FOLIO
H263420	Lot 7 on Strata Plan 10518	Whole	1381	60

LESSOR-REGISTERED PROPRIETOR OF LAND (Note 2)

Perth Medical Services Limited (A.C.N. 345 678 912) of 447 Ord Street WEST PERTH WA 6005

LESSEE-REGISTERED PROPRIETOR OF LEASE (Note 3)

Edward Charles Burgess of Suite 7, 447 Ord Street WEST PERTH WA 6005

LIMITATIONS, INTERESTS, ENCUMBRANCES and NOTIFICATIONS (Note 4)

The LESSOR HEREBY EXTENDS the above lease for the term of Three Years  
 from the  day of  Year  upon the terms and conditions and subject to the  
 covenants contained therein with the variation following. (Note 5)

Paragraph 23.1 of the lease (option to renew) is hereby deleted with effect from the 2nd July, 2009.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ Year \_\_\_\_\_

LESSOR/S SIGN HERE (Note 6)

LESSEE/S SIGN HERE (Note 6)

Signed by Peter )  
 John Thorpe, the )  
 Attorney for Perth )  
 Medical Services )  
 Limited (A.C.N. )  
 345 678 912) )  
 in the presence of: )

Signed  
  
 in the presence of

This extension shall not affect any dealing registered subsequent to the above Lease unless the person in whose favour such dealing was registered consents.



FORM NA1

WESTERN AUSTRALIA  
TRANSFER OF LAND ACT 1893 as amended

### NOTIFICATION TO AMEND ADDRESS OF REGISTERED PROPRIETOR (INCORPORATING A STATUTORY DECLARATION)

DESCRIPTION OF LAND (Note 1)

	EXTENT	VOLUME	FOLIO
Lot 10 on Plan 2671	Whole	1654	601

REGISTERED PROPRIETOR (Note 2)

Susan Lillian Anthony

THE REGISTERED PROPRIETOR HEREBY NOTIFIES OF A CHANGE OF ADDRESS (Note 3)

FROM: 213 William Street SHENTON PARK WA 6008

TO: 111 Philip Street COTTESLOE WA 6011

#### STATUTORY DECLARATION (Note 4)

I Susan Lillian Anthony of 111 Philip Street COTTESLOE WA 6011, Secretary  
(name, address and occupation of person making the declaration)

**Sincerely declare as follows:**

1. I am one and the same person as the registered proprietor of the land stated above on this form ("This Form").
2. I have notified all the registered mortgagees and charges (if any) of my intention to lodge This Form and of my intended new address for services of notices.

**This declaration is true and I know that it is an offence to make a declaration knowing that it is false in a material particular.**

**This declaration is made under the Oaths, Affidavits and Statutory Declarations Act 2005 at PERTH**  
on \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_ by -

**Signature of Declarant** (sign in the space above)

In the presence of:

**Signature of authorised witness** (sign in the space above)  
(Print the full name, Address and qualification of authorised witness in the space above)

FORM P1

WESTERN AUSTRALIA  
TRANSFER OF LAND ACT 1893 AS AMENDED

### POWER OF ATTORNEY

<del>WE</del> (Note 1)	Arthur Alfred Anderson and Mary Elizabeth Anderson both of 79 Hill Street BAYSWATER WA 6053
DO HEREBY APPOINT (Note 2)	Jonathan Anderson of Unit 2, 400 Guildford Road MOUNT LAWLEY WA 6050

My Attorney to sell to any person all or any lands leases mortgages whether extended or not or charges or interests in land whether now belonging to me which shall hereinafter belong to me under or by virtue of the *Transfer of Land Act 1893* and *Strata Titles Act 1985* of which I am now or shall hereafter be the proprietor or owner under the said Acts.

- Also to purchase land and interests in land.
- Also to mortgage all or any such lands or leases or interests for any sum at any rate of interest. Also to charge the same with any annuity of any amount.
- Also to lease all or any such lands as shall be Crown or freehold tenure for any term of years not exceeding twenty-one years in possession at any rent.
- Also to surrender or accept the surrender of any lease in which I am or may be interested. Also to discharge and partially discharge mortgages and charges. Also to extend mortgages and leases.
- Also to lodge and withdraw caveats either wholly or partially.
- Also to grant and surrender easements.
- Also to exercise and execute all powers which now are or shall hereafter be vested in or conferred on me as, lessor, mortgagee or annuitant under the said Acts. Also make applications under the said Acts. (Note 3).

This power of attorney is limited to:

1. The sale of the donors house and property at 79 Hill Street BAYSWATER WA 6053
2. The 30th June, 2009.

And for me and in my name to sign all such Transfers instruments and other documents and to do all such acts matters and things as may be necessary or expedient for carrying the powers hereby given and for recovering all sums of money that are now or may become owing to me in respect of the premises and for enforcing or varying any contracts, covenants or conditions binding upon any lessee tenant or occupier of the said lands or upon any other persons in respect of the same and for recovering and maintaining possession of the said lands and for protecting the same from waste damage or trespass.

Dated this	day of	Year
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DONOR/S SIGN HERE (Note 4)

Signed	Signed
In the presence of	In the presence of



FORM TI

WESTERN AUSTRALIA  
 TRANSFER OF LAND ACT 1893 AS AMENDED.

### TRANSFER OF LAND

DESCRIPTION OF LAND (Note 1)	EXTENT	VOLUM	FOLIO
Lot on Plan 13000	Whole	1600	400

ESTATE AND INTEREST (Note 2)

Fee Simple

TRANSFEROR (Note 3)

George Arthur Jones

CONSIDERATION (Note 4)

\$300,000

TRANSFeree (Note 5)

Thomas Paul Smith of 16 Prince Street ARDROSS WA 6153

The TRANSFEROR for the consideration herein expressed transfers to the TRANSFeree the estate and interest herein specified in the land herein described, subject to the Limitations, Interests, Encumbrances and Notifications as shown on the Certificate of Title and/or otherwise affect the land under the Transfer of Land Act 1893.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ Year

TRANSFEROR/S SIGN HERE (Note 6)

Signed by

In the presence of

Signed by

In the presence of

TRANSFeree/S SIGN HERE (Note 6)

Signed by

In the presence of

Form T3

WESTERN AUSTRALIA  
 TRANSFER OF LAND ACT 1893 AS AMENDED

## TRANSFER OF MORTGAGE CHARGE OR FREEHOLD LEASE

NATURE AND  
 NUMBER

OF INSTRUMENT	DESCRIPTION OF LAND (Note 1)	EXTENT	VOLUME	FOLIO
Lease H398131	Lot 656 on Deposited Plan 21097	Whole	1320	243

LIMITATIONS, INTERESTS, ENCUMBRANCES and NOTIFICATIONS (Note 2)

Nil

TRANSFEROR (Note 3)

Goldfields Pump Repairs Pty Ltd (A.C.N. 134 269 948)

CONSIDERATION (Note 4)

Five Thousand Dollars (\$5,000)

TRANSFeree (Note 5)

Golden Mile Mechanical Services Pty Ltd (A.C.N. 946 310 788) of care of Gwynne and Gwynne Accountants of 64 Burt Street BOULDER WA 6432

THE TRANSFEROR for the consideration herein expressed HEREBY TRANSFERS TO THE TRANSFeree the estate and interest in respect of which the Transferor is registered proprietor as set forth in the instrument above described, subject to the encumbrances as shown hereon.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ Year \_\_\_\_\_

TRANSFEROR /S SIGN HERE (Note 6)

Signed by John Walters, )  
 the Attorney for )  
 Goldfields Pump )  
 Repairs Pty Ltd) )  
 (A.C.N. 134 269 948) )  
 in the presence of: )

TRANSFeree /S SIGN HERE (Note 6)

Signed by Thomas )  
 Bissett, the Attorney )  
 for Golden Mile )  
 Mechanical Services Pty )  
 Ltd (A.C.N. 946 310 788) )  
 in the presence of: )

FORM T4

 WESTERN AUSTRALIA  
 TRANSFER OF LAND ACT 1893 AS AMENDED

## TRANSFER OF LAND by Mortgagee

(Power of Sale)

 MORTGAGE  
 NUMBER

DESCRIPTION OF LAND (Note 1)

EXTENT

VOLUME

FOLIO

 Mortgage  
 H654321

Lot 643 on Plan 12345

Whole

1711

621

LIMITATIONS, INTERESTS, ENCUMBRANCES and NOTIFICATIONS (Note 2)

Transfer H654320

TRANSFEROR (Note 3)

The North West Bank Limited (CAN 820 028 888)

CONSIDERATION (Note 4)

One Hundred and Five Thousand Dollars \$105,000

TRANSFeree (Note 5)

Jimmy Loo Tan and Vilma Alice Tan both of 78 Roebuck Bay Drive BROOME WA 6725 as joint tenants.

MORTGAGOR (Note 6)

Ronald William Archer

THE TRANSFEROR as proprietor of the above described Mortgage for the consideration expressed herein HEREBY TRANSFERS TO THE TRANSFEREE all the estate and interest of the said Mortgagor in the said Mortgage in the land above described subject to the encumbrances as shown hereon. (Instruction 1 & 2)





FORM W1

WESTERN AUSTRALIA  
 TRANSFER OF LAND ACT 1893 AS AMENDED

## WITHDRAWAL OF CAVEAT

DESCRIPTION OF LAND (Note 1)	EXTENT	VOLUME	FOLIO
As to portion only of Lot 89 on Plan 54321	Part	1927	478

CAVEATOR (Note 2)

Mary Evelyn Jones and Jillian Ann Caroll

CAVEAT NUMBER (Note 3)	STATE WHETHER WHOLE OR PART OF LAND IN CAVEAT
H686943	WHOLE

The CAVEATOR HEREBY WITHDRAWS the said Caveat from the Land above described

Dated this \_\_\_\_\_ day of \_\_\_\_\_ Year \_\_\_\_\_

SIGNATURE OF CAVEATOR (Note 4)

Signed _____	Signed _____
In the presence of _____	In the presence of _____

**SAMPLE STATUTORY DECLARATION**  
**Removal of an Expired Lease WITHOUT Encumbrances**

WESTERN AUSTRALIA  
 TRANSFER OF LAND ACT 1893 AS AMENDED  
 OATHS, AFFIDAVITS AND STATUTORY DECLARATIONS ACT 2005

## STATUTORY DECLARATION

I John Frederick Smith  
 of 30 Jones Street BINDOON WA 6502, Western Australia Manager

**Sincerely declare as follows -**

1. I hold the position of [position title] with [name of management body / agency] and am duly authorised to make this declaration.
2. [Set out the name and address of the current registered lessee of the lease] (“the Lessee”) is the current lessee of Lease [lease number eg H123456] over the land described as [land description of current Crown title] for the term of [term] years from the [commencement date of the lease].
3. Following a complete search of [name of management body / agency] records in relation to the lease it is declared that;
  - 3.1 Upon expiry of the lease on the [date lease expired] the lessee has remained in occupation of the land but is aware and has been advised that the lease has expired and the lessee no longer has a leasehold interest in the land.

**OR**

Upon expiry of the lease on the [date lease expired] the lessee has remained in occupation of the land but is aware and has been advised that the lease has expired and a new lease is currently being negotiated with the Lessee.

**OR**

- 3.2 Following the expiry of the lease on the [date lease expired] the above Lessee will no longer be in occupation of the and has no ongoing tenancy agreement with [name of management body / agency].  
 The Lease is currently free of all encumbrances and I am not aware of any person an unregistered claim or interest in the lease.

**This declaration is true and I know that it is an offence to make a declaration knowing that it is false in a material particular.**

**This declaration is made under the Oaths, Affidavits and Statutory Declarations Act 2005 at (place)**

**on** \_\_\_\_\_ **day of** \_\_\_\_\_ **20** \_\_\_\_\_ **by -**

**Signature of persons making the declaration** (sign in the space above)

In the presence of -

**Signature of authorised witness** (sign on the space above)

**SAMPLE STATUTORY DECLARATION**  
**Removal of an Expired Lease WITH Encumbrances**

WESTERN AUSTRALIA  
 TRANSFER OF LAND ACT 1893 AS AMENDED  
 OATHS, AFFIDAVITS AND STATUTORY DECLARATIONS ACT 2005

**STATUTORY DECLARATION**

I John Frederick Smith  
 of 30 Jones Street BINDOON WA 6502, Western Australia Manager

**Sincerely declare as follows -**

1. I hold the position of [position title] with [name of management body / agency] and am duly authorised to make this declaration.
2. [Set out the name and address of the current registered lessee of the lease] ("the Lessee") is the current lessee of Lease [lease number eg H123456] over the land described as [land description of current Crown title] for the term of [term] years from the [commencement date of the lease].
3. Following a complete search of [name of management body / agency] records in relation to the lease it is declared that:
  - 3.1 Upon expiry of the lease on the [date lease expired] the lessee has remained in occupation of the land but is aware and has been advised that the lease has expired and the lessee no longer has a leasehold interest in the land.  

**OR**

 Upon expiry of the lease on the [date lease expired] the lessee has remained in occupation of the land but is aware and has been advised that the lease has expired and a new lease is currently being negotiated with the Lessee.  

**OR**

 Following the expiry of the lease on the [date lease expired] the above Lessee will no longer be in occupation of the and has no ongoing tenancy agreement with [name of management body / agency].
  - 3.2 Other than [encumbrance number] number [encumbrance number] I am not aware of any person having an interest in the lease.
  - 3.3 [Encumbrance type] number [encumbrance number] is considered to no longer encumber the lease evidenced by no reply to the attached correspondence dated [date] to [encumbrance body/ agency] within or following the 21 day period allowed by the [name of management body/ agency] that the interest is still considered current.
  - 3.4 I will advise you immediately of a reply is subsequently received.

This declaration is true and I know that it is an offence to make a declaration knowing that it is false in a material particular.

**This declaration is true and I know that it is an offence to make a declaration knowing that it is false in a material particular.**

**This declaration is made under the Oaths, Affidavits and Statutory Declarations Act 2005 at (place)**

**on** \_\_\_\_\_ **day of** \_\_\_\_\_ **20** \_\_\_\_\_ **by -**

**Signature of persons making the declaration** (sign in the space above)

In the presence of -

**Signature of authorised witness** (sign on the space above)

**SAMPLE LETTER TO LENDING INSTITUTIONS, CAVEATORS ETC OF INTENT TO REMOVE INTERESTS FROM REGISTER RELATING TO EXPIRED LEASES**

*(NOT TO BE USED IN ANY OTHER CIRCUMSTANCES)*

*Name and Address of Interest Holder*

**PROPOSED REMOVAL OF MORTGAGE [insert dealing number of mortgage] FROM THE REGISTER ON EXPIRY OF CROWN LEASE NO. [insert Crown Lease number]**

[Set out name and address of lessee on Lease] was granted a [set out type of lease and description of lease eg. Lease number] over all that land described as [insert land description] for the purpose of [insert purpose of leasehold interest] for a term of [insert number of years] years from [insert commencement date of lease] (“the Lease”).

Mortgage [insert dealing number] to [insert lending description] was registered against the Lease on [insert date of registration shown in Register] (“the Mortgage”). Upon expiry of the Lease on [insert date of expiry of lease], this Mortgage and any other interests or encumbrances that may have been registered or lodged against that leasehold interest no longer encumbers the land and would have expired and been determined with the expiry of the leasehold interest.

It is therefore intended to request the Commissioner of Titles to direct the Registrar of Titles to remove the Lease, the Mortgage and any other associated interests and encumbrances that were registered against that leasehold interest from the Register.

If you have a concern with the proposed removal of the Mortgage from the Register because you believe that the Mortgage or the Lease continues to exist and has not been determined despite the expiry of the term in the Lease, please contact this office within twenty-one (21) days from the date of this letter and submit any evidence and correspondence supporting your belief that the lease and mortgage continues to exist.

Your submission and all enclosures will then be considered as to whether or not the Lease, the Mortgage and all other interests and encumbrances registered against that leasehold interest may be removed from the Register.

If however, your concern is that your security or interest registered against the Lease has expired and moneys are still outstanding, you will need to seek legal advice and, were appropriate, either:

- take action against the mortgagor (the lessee of the expired Lease) for recovery of any outstanding moneys, or
- enter into new security arrangements.

If, within the twenty-one (21) days from the date of this letter, you advise that you intend to enter into new security arrangements, then the request to the Commissioner to Titles in respect of removing the Lease etc. from the Register will be delayed for forty-two (42) days from the date of this letter so that removal of the Lease etc can be processed together with the new documentation.

Yours faithfully

## STATEMENT FOR CREATION OF A CLT WITH NO INTERESTS

### STATEMENT NO. 1

#### Registrar of Titles

1. I am the [*position held*] for the Department of Lands (“the Department”) and I am authorised to make this statement on behalf of the Department.
2. The Department is the department responsible for the land being [*land description*] (“the land”).
3. I have made (or caused to be made on my behalf) a review of the files and other relevant records of the Department and to the best of my knowledge, information and belief:
  - 3.1 no estate, interest or reserve over the land or any part of the land has been transferred, granted or created under the *Land Administration Act 1997* or any other Act;
  - 3.2 no person has any or has claimed any estate or interest in the land or any part of the land.
4. I make this statement in support of an application to the Registrar of Titles to issue a certificate of Crown Land Title for the land.

To be signed by Department of Lands Checking Officers commencing Level 3 and cascading upwards

Signed:

Position:

(Date)

## STATEMENT FOR:

- CREATION OF A CLT WITH INTERESTS; OR
- CANCELLATION OF A QCLT AND CREATION OF A CLT

## STATEMENT NO. 2

**REGISTRAR OF TITLES**

1. I am the *[position held]* for the Department of Lands (“the Department”) and I am authorised to make this statement on behalf of the Department.
2. The Department is the department responsible for the land being *[land description]* (“the land”).
3. I have made (or caused to be made on my behalf) a review of the files and other relevant records of the Department and to the best of my knowledge, information and belief:
4. The land is subject to *[provide a clear statement as to the tenure and or interest created with reference to the relevant document number(s)]*;
  - 4.1 Except as stated above, no estate or interest in the land or any part of the land has been transferred, granted, created or reserved in favour of any person, other than *[include details of any documents that may been created in respect of the primary interest/tenure, eg; lease under a management order, sub-lease of a head lease.]*  
*[delete “other than” if not applicable or if applicable, provide details of the estate or interest];*
  - 4.2 Except as stated above, the Department has not received notice of and does not have in its possession any documents transferring, granting, creating, reserving, taking, claiming, acknowledging or varying an estate or interest in the land or any part of the land, other than *[include details of those interests or claims such as a caveat, a letter or file note evidencing a claim or estate or interest or a request for Minister’s consent to documents to be created]*.  
*[delete “other than” if not applicable or if applicable, provide details of the estate or interest].*
5. I make this statement in support of an application to the Registrar of Titles to issue a certificate of Crown Land Title for the land.

To be signed by Department of Lands Checking Officers

Signed:

Position:

(Date)

## **Cancel Notice of Intention To Take Interest in Land**

### **LAND ADMINISTRATION ACT 1997**

I, *[insert Hon Ministers full name here]* Minister for Lands, hereby give notice in accordance with Section 170(6) of the *Land Administration Act 1997* (LAA) that it is intended to cancel the following Notices(s) of Intention.

**PARCEL OF LAND 1:**

**Land Description:**

**Plan / Diagram:**

**purpose:**

**Date of Original Registration:**

**Document:**

**Land Situated in:**

**DoL File:**

**DoL Ref:**

The notice(s) of intention for the above proposal(s) was / were issued under the *Land Administration Act 1997* in accordance with the requirements of the *Native Title Act 1993*, and is / are being cancelled under the provisions of the *Land Administration Act 1997*.

FOR FURTHER INFORMATION CONTACT: *[insert name, title and team]*, Department of Lands, *[insert address]*, or by telephone (08) *[insert number]*.

Dated this

day of

20

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**DIRECTOR GENERAL**  
**DEPARTMENT of LANDS**  
For and on behalf of the Minister for Lands, under delegation

SECTION 170(8)

WESTERN AUSTRALIA  
 LAND ADMINISTRATION ACT 1997  
 TRANSFER OF LAND ACT 1893 as amended

## INCREASED PERIOD OF CURRENCY OF NOTICE OF INTENTION TO TAKE (YB)

NOTICE (NOTE 1)	DESCRIPTION OF LAND (NOTE 2)	EXTENT	VOLUME	FOLIO

NEW PERIOD OF CURRENCY OF NOTICE OF INTENTION TO TAKE (NOTE 3)

NOTICE (NOTE 4)	COMMENCEMENT DATE (NOTE 5)	PERIOD OF CURRENCY OF NOTICE (NOTE 6)

THE MINISTER FOR LANDS (IN THE NAME OF AND ON BEHALF OF THE STATE OF WESTERN AUSTRALIA). PURSUANT TO SECTION 170(8) OF THE LAND ADMINISTRATION ACT 1997, HAS DETERMINED THAT THE PERIOD(S) OF CURRENCY OF THE ABOVE DESCRIBED NOTICE(S) OF INTENTION TO TAKE SHALL BE SPECIFIED ABOVE IN RESPECT OF EACH NOTICE.

Dated this	day of	Year
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ATTESTATION