

COMMONWEALTH OF AUSTRALIA  
TERRITORY OF COCOS (KEELING) ISLAND  
LAND ADMINISTRATION ACT 1997(W.A.) (C.K.I.)  
TRANSFER OF LAND ACT 1893 (W.A.) (C.K.I.)

**TRANSFER OF MORTGAGE CHARGE OR LEASE (T)**

INSTRUMENT  
(NOTE 1)

DESCRIPTION OF LAND (NOTE 2)

EXTENT

VOLUME

FOLIO

[Empty box for Instrument details]

[Empty box for Description of Land]

[Empty box for Extent]

[Empty box for Volume]

[Empty box for Folio]

LIMITATIONS, INTERESTS, ENCUMBRANCES and NOTIFICATIONS (NOTE 3)

[Empty box for Limitations, Interests, Encumbrances and Notifications]

TRANSFEROR/S (NOTE 4)

[Empty box for Transferor/S details]

CONSIDERATION (NOTE 5)

[Empty box for Consideration details]

TRANSFeree/S (NOTE 6)

[Empty box for Transferee/S details]

**THE TRANSFEROR for the consideration herein expressed HEREBY TRANSFERS TO THE TRANSFeree the estate and interest in respect of which the Transferor is registered as set forth in the instrument above described, subject to the encumbrances as shown.**

Dated this \_\_\_\_\_ day of \_\_\_\_\_ in the year \_\_\_\_\_

TRANSFEROR/S SIGN HERE (NOTE 7)

Signed \_\_\_\_\_  
  
in the presence of \_\_\_\_\_

TRANSFeree/S SIGN HERE (NOTE 7)

Signed \_\_\_\_\_  
  
in the presence of \_\_\_\_\_

**INSTRUCTIONS**

1. If insufficient space in any section, Additional Sheet Form B1 should be used with appropriate headings. The boxed sections should only contain the words "See Annexure...".
2. Additional Sheets shall be numbered consecutively and bound to this document by staples along the left margin prior to execution by parties.
3. No alteration should be made by erasure. The words rejected should be scored through and those substituted typed or written above them, the alteration being initialled by the persons signing this document and their witnesses.
4. Duplicate lease (if any) required to be produced or if held by another party then arrangements must be made for its production.
5. The consent of the Minister for Lands (or delegate) must be endorsed on all transfers of interests registered on Crown Land Titles. To request that consent, contact the Department for Planning and Infrastructure, State Land Services Branch. Do not contact the Minister for Lands directly.

**NOTES**

1. **INSTRUMENT**  
State nature and number of Instrument (eg. Mortgage, Charge or Lease).
2. **DESCRIPTION OF LAND**  
Lot and Diagram/Plan number or Location name and number to be stated.  
Extent – Whole, part or balance of the land comprised in the Certificate of Title/Crown Land Title to be stated.  
The Certificate of Title/Crown Land Title Volume and Folio number to be stated.
3. **LIMITATIONS, INTERESTS, ENCUMBRANCES and NOTIFICATIONS**  
In this panel show (subject to the next paragraph) those limitations, interests, encumbrances and notifications affecting the mortgaged, charged or leased land recorded against the mortgage, charge or lease:
  - a) on the certificate of title/crown land title
    - i) in the second schedule;
    - ii) if no second schedule, that are encumbrances.
 (Unless to be removed by action or document before registration hereof) AND
  - b) in the case of a transfer of lease, on the lease, that are encumbrances not recorded on the certificate of title/crown land title.

Do not show any:

  - (a) Easement Benefits or Restrictive/Covenant Benefits; or
  - (b) Subsidiary interests or changes affecting a limitation, etc, that is to be entered in the panel (eg, if a lease is shown, do not show any sub-lease or any document affecting either).

The documents shown are to be identified by nature and number. The plan/diagram encumbrances shown are to be identified by nature and relevant plan/diagram. Strata/survey-strata plan encumbrances are to be described as "Interests on strata/survey-strata plan".  
If none show "nil".
4. **TRANSFEROR**  
State the full name of the Transferor(s) (mortgagee, chargee or lessee).
5. **CONSIDERATION**  
If a sum of money only, to be expressed in figures and in every other case to be concisely stated in words.
6. **TRANSFeree**  
State the full name of the Transferee(s) (Purchaser) and the address(es) to which future notices can be sent. If a minor state date of birth.  
If two or more, state tenancy, eg. Joint Tenants, Tenants in Common. If Tenants in Common, specify shares.
7. **EXECUTION**  
A separate attestation is required for every person signing this document. Each signature should be separately witnessed by an Adult Person. State the full name, address and occupation of the witness.
8. **MANAGEMENT BODY CONSENT**  
Where land is managed by a management body or agency, the consent of that management body or agency is required.  
  
The .....  
hereby consents to this document (NOTE 8)

\_\_\_\_\_  
AUTHORISED OFFICER

EXAMINED

Office Use Only

**TRANSFER OF MORTGAGE CHARGE OR LEASE (T)**

LODGED BY

ADDRESS

PHONE No.

FAX No.

REFERENCE No.

ISSUING BOX No.

PREPARED BY

ADDRESS

PHONE No.

FAX No.

INSTRUCT IF ANY DOCUMENTS ARE TO ISSUE TO OTHER THAN LODGING PARTY

TITLES, LEASES, DECLARATIONS ETC LODGED HEREWITH

1. \_\_\_\_\_ Received Items
2. \_\_\_\_\_ Nos.
3. \_\_\_\_\_
4. \_\_\_\_\_ Receiving Clerk
5. \_\_\_\_\_
6. \_\_\_\_\_

Registered pursuant to the provisions of the *TRANSFER OF LAND ACT 1893 (W.A.) (C.K.I.)* as amended on the day and time shown above and particulars entered in the Register.

