

Request to Accept Paper Lodgement

This form is applicable to the following documents and combination of documents only:

- Transfer
- Mortgage
- Discharge of mortgage
- Caveat
- Withdrawal of caveat

To: Registrar of Titles

Please accept this paper lodgement case related to _____ (Volume/ Folio)
because the transaction cannot be lodged using an Electronic Lodgement Network Operator (ELNO)
for the reason(s) indicated below:

Standalone Documents

- The document affects a folio of the Register that cannot be dealt with in an ELNO
- The document refers to part of land
- A standalone document has been signed on paper prior to 1 December 2018
- Caveat/Mortgage document does not affect all registered proprietors
- Caveators named in withdrawal of caveat/caveat are not represented by the same subscriber
- Mortgagees included in the Mortgage/ Discharge of Mortgage are not represented by the same subscriber
- Caveatable claim is of a type currently unavailable in an ELNO

Refinance Transactions

- Refinance involving a change of name which is/isn't linked to a transfer transaction
- Non - ELNO enabled Jurisdiction as part of the refinance transaction
- Bank Guarantee could not be exchanged before transaction lodgement for the refinance transaction and/or transfer transaction
- Non-Land Securities which cannot be traded electronically

The above is true and correct to the best of my knowledge and I confirm that I hold evidence to support the request which can be produced on request from the Registrar of Titles.

Yours truly,

Signature

Transfer Transactions

- A standalone document has been signed on paper prior to 1 December 2018
- In a case containing a transfer, the contract for sale was signed prior to 1 December 2018
- In a case containing a transfer, it is contractually linked with an in-eligible dealing
- In a combination of documents, a party in one or more documents is not an eligible ELNO subscriber or represented by a conveyancer or lawyer
- A document affects a folio of the Register that cannot be dealt with in an ELNO
- A document affects more than 20 folios of the Register
- A transfer is of a type currently unavailable in an ELNO, such as:
 - transfers creating an easement/ encumbrance
 - transfers of an interest (e.g. lease)
 - transfers of part of land in a folio of the Register
 - transfers of a tenant in common's share
 - transfers where the consideration type is not monetary, gift or natural love and affection
- A transfer cannot be self-assessed for duty using the State Revenue Office's Revenue Online system
- The ELN has not been available for more than one business day
- A party in one or more documents is considered an incapable person pursuant to a State Administrative Tribunal order

Requesting Party Name

Requesting Party Company

/ / 20
Date (DD/MM/YEAR)