

# Information Sheet A



## Landgate support for the recovery of communities affected by an eligible natural disaster in Western Australia.

I am pleased to advise that Landgate is able to offer disaster recovery assistance to communities severely affected by **eligible natural disasters**, as proclaimed under the Western Australia Natural Disaster Relief and Recovery Arrangements (WANDRRA) criteria.

While Landgate has limited involvement in the mitigation of disasters, the agency is in a position to help communities with disaster recovery efforts. An outline of our services is detailed below and further information is available from the relevant contact.

Item	Service	Responsibility
1	Upon application, provide replacement duplicate Certificates of Titles, lost or damaged as a direct result of the disaster (at no cost to the applicant).	<b>Director Location Data Services</b> Dione Bilick T: +61(0)8 9273 9372 M: +61(0)423 881 396 E: <a href="mailto:dione.bilick@landgate.wa.gov.au">dione.bilick@landgate.wa.gov.au</a>
2	Landgate's MyLandgate system can assist with ownership details should problems arise and its Property Interest Report allows analysis of all interests on land, including utilities and heritage information.	<b>Account Manager NRM and Critical Infrastructure</b> Rob Hofmann T: +61(0)8 9273 7488 M: +61(0)434 329 758 E: <a href="mailto:roberto.hofmann@landgate.wa.gov.au">roberto.hofmann@landgate.wa.gov.au</a>
3	Re-establishment of cadastral alignments to facilitate the re-pegging of property boundaries to ensure accurate placement of dwellings and fences.	<b>Director Location Data Services</b> Dione Bilick
4	Re-establishment of geodetic survey marks within affected areas to ensure stability of such marks used to monitor flood levels and engineering works.	<b>Director Location Data Services</b> Dione Bilick

Item	Service	Responsibility
5	The Imagery group can provide a procurement and processing mechanism for imagery (aerial or satellite) during the response and recovery phases of a natural disaster. The imagery products available include true colour imagery, vegetation enhancements or 3D models. Other location information products available to assist agencies include cadastre, topographic data, roads and property addresses.	<b>Director Product Delivery</b> Annaliese Walster T: +61(0)8 9273 7345 M: +61(0)478 307 173 E: <a href="mailto:annaliese.walster@landgate.wa.gov.au">annaliese.walster@landgate.wa.gov.au</a>
6	Provide Landgate staff as auxiliary GIS Volunteers to MAPS-WA, to assist the Department of Fire and Emergency Services and Western Australia Police with rapid response mapping and spatial data information coordination capabilities.	<b>Director Product Delivery</b> Annaliese Walster

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# Information Sheet B



## Replacement of Duplicate Certificates of Title lost, damaged or destroyed as a result of an eligible natural disaster.

This document refers to assistance provided by Landgate to those affected by proclaimed natural disasters in Western Australia, under the Western Australia Natural Disaster Relief and Recovery Arrangements (WANDRRA) criteria.

Landgate, upon receiving an application to the Commissioner of Titles by the registered proprietors, will use an administrative process to provide replacement of duplicate certificates of title under section 75 of the *Transfer of Land Act 1893*. The standard policy for expedited processing and evidence requirements will apply to such applications. This service will be provided at no cost to the applicant.

### Instructions to Potential Applicants

Where duplicate Certificates of Title have been lost, damaged, destroyed or stolen, applications can be made for a replacement by lodging the relevant papers with Landgate.

Landgate's brochure "[Replacing a Duplicate Certificate of Title](#)" explains the official process involved as part of this request. The brochure can be found on Landgate's website or by contacting Landgate Customer Service on +61(0)8 9273 7373 (metro), 1300 365 288 (regional) or email [customerservice@landgate.wa.gov.au](mailto:customerservice@landgate.wa.gov.au).

### What do I need for my application?

- [Application, Form A5](#).
- [Statutory Declaration, Form B3](#) (the statutory declaration must address all the questions referred to in the brochure).
- [Australia Post Land Title Identity Verification](#) (Verification of Identity) form.

The above forms are available on the Landgate website, [www.landgate.wa.gov.au](http://www.landgate.wa.gov.au), or by contacting Landgate Customer Service on +61 (0)8 9273 7373 (metro), 1300 365 288 (regional) or email [customerservice@landgate.wa.gov.au](mailto:customerservice@landgate.wa.gov.au).

- The originally signed “Statement – Self Represented Party” letter issued by Landgate following completion of Verification of Identity process.
- The original and current land rates notice (or originally signed letter) issued by the local council.
- A copy of correspondence (if any) from the Department of Fire and Emergency Services confirming the extent of damage to the property in which the duplicate Certificate of Title was held.
- All original documents referred to in the statutory declaration.

If there are two or more proprietors making a joint statutory declaration, the signature of each declarant must be independently witnessed. This means the witness must sign under the signature of each person declaring, also signing the statutory declaration.

Only originally signed forms can be lodged for registration and all forms must be printed on white A4 size paper in duplex style, so both sides of the paper are printed upon.

### **Where can applications be lodged?**

In person at the following Landgate offices:

#### **Opening Hours: Monday to Friday, 8.30am - 4.30pm except public holidays**

- Head Office – 1 Midland Square, Midland  
(corner of Great Northern Highway and Morrison Road)
- Perth Office – 200 St Georges Terrace, Perth

By mail, to the following postal address:

Landgate  
Document Lodgement Section  
PO Box 2222  
Midland WA 6936

All documents are sent to the Head Office for processing. This process may take up to seven business days.

Documents or duplicate titles are returned by standard post. If registered post is preferred, please include a self-addressed pre-paid security envelope when the application is lodged.

Further information is available from Landgate Customer Service on phone +61 (0)8 9273 7373 (metro), 1300 365 288 (regional) or email [customerservice@landgate.wa.gov.au](mailto:customerservice@landgate.wa.gov.au).

**Susan Dukes**

Commissioner of Titles