



Ordering a Certificate of Title with Sketch

Land Enquiry Services Quick Guide

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Version: 1

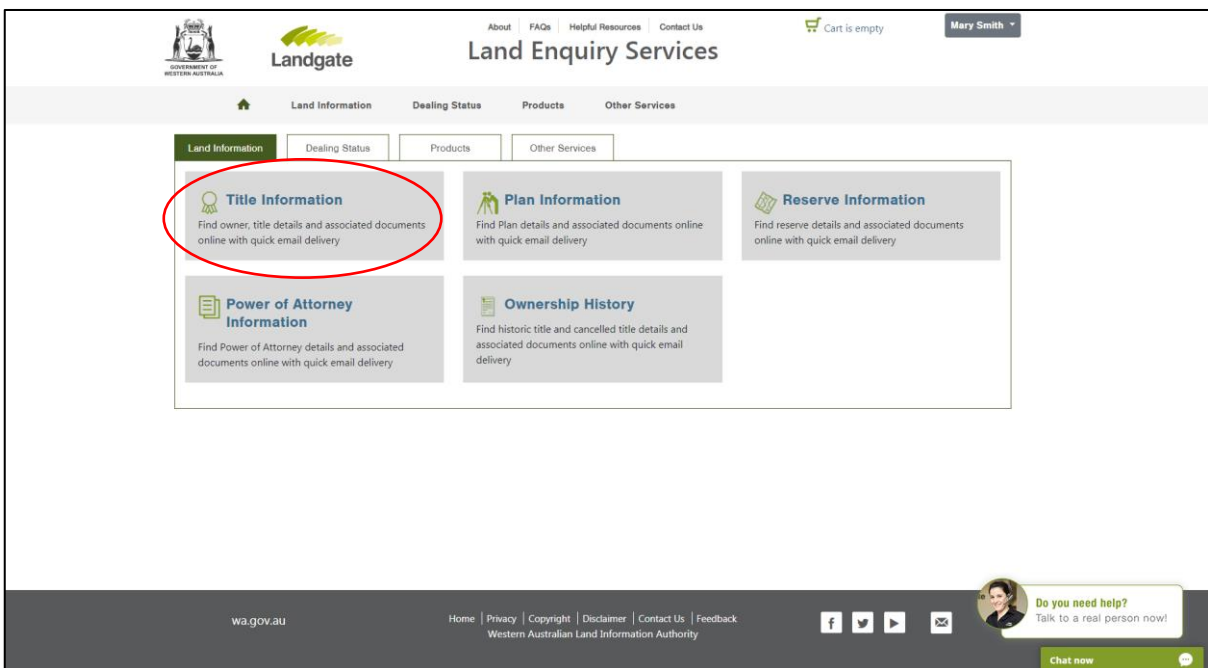
Ordering a Certificate of Title with Sketch

Land Enquiry Services has a product available for MyLandgate account customers called 'Certificate of Title with Sketch'. As the name suggests, it contains a copy of the Certificate of Title and a copy of the Sketch as shown on the superseded paper Certificate of Title. The Sketch Title is always purchased as a bundle with the Certificate of Title in Land Enquiry Services.

Add the 'Certificate of Title with Sketch' product to the shopping cart, pay with your credit card or MyLandgate account, and receive a PDF copy of both titles via email within 30 minutes of successful submission. You will be able to tell the two products apart as the Sketch Title will have a watermark down the left-hand side stating, 'For Sketch Purposes Only'. It is important to distinguish between the two, as the Sketch contains details such as proprietors or encumbrances that may no longer be current.

Searching in Land Enquiry Services

Open Land Enquiry Services and select 'Title Information'. Login using your Landgate login, which should be joined to a MyLandgate account to grant you access to this product.



Select the desired enquiry option to search the criteria you have available and then select 'search'.

Title Information

Enquiry Options

Address	Name	Lot on Plan	Certificate of Title	Crown Allotment
Type Ahead	Structured			

Enter a property address *

[Advanced Search Options](#)

Adding the Product to Your Cart

The results for the property you have searched for will now appear on the screen. Please note you can't add the Certificate of Title with Sketch product from here, you will need to go to the property's Title Details screen first.

To launch the Title Details screen, you can click on the relevant result.

Title Information
Enquiry Options

Address Name Lot on Plan Certificate of Title Crown Allotment

Type Ahead Structured

Enter a property address * 1 MIDLAND Square, MIDLAND 6056

Advanced Search Options Search

Add Certificate of Title to Cart

Title to Cart	Certificate of Title	Parcel Identifier	Address
<input type="checkbox"/>	LR3096/809	Lot 11681 On Diagram 80203	1 Midland Square, MIDLAND 6056

Select Certificate of Title to add to Cart

The Title Details screen has all the products available at the bottom of the page. This is where you will find the product 'Certificate of Title with Sketch'.

Landgate Land Enquiry Services

LR3096/809
1 Midland Square, MIDLAND 6056

Title Details Plan Details

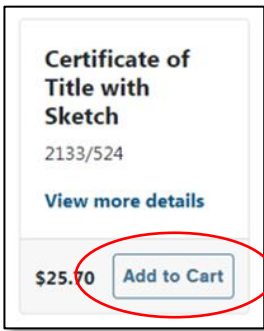
General Details Other Interests Associated Documents Ownership History

Certificate of Title LR3096/809
Title Type Certificate of title for a Crown Land
Parcel Identifier Lot 11681 On Diagram 80203
SWAN Location 11681
Address Details 1 Midland Square, MIDLAND 6056
Dealing Status Complete
Purchasers Caveat N/A
Other Interests View Other Interests
Document Type Sundry- Miscellaneous (not affecting nix & does not cancel the title)
Document Number E823601
Date of Execution 05/03/1992
Consideration Refer Document
Proprietor(s) STATE OF WESTERN AUSTRALIA

Select a product below to add it to your cart:

Certificate of Title LR3096/809 View more details \$25.70 Add to Cart	Certificate of Title with Sketch LR3096/809 View more details \$25.70 Add to Cart	Check Search for LR3096/809 Add to Cart \$12.85	Diagram 80203 View more details Add to Cart \$25.70	Property Interest Report for LR3096/809 View more details Add to Cart \$59.00	Single Property Sales Report for 1 Midland Square, MIDLAND 6056 View more details Add to Cart \$6.40
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Chat now



Add the 'Certificate of Title with Sketch' product to your shopping cart.

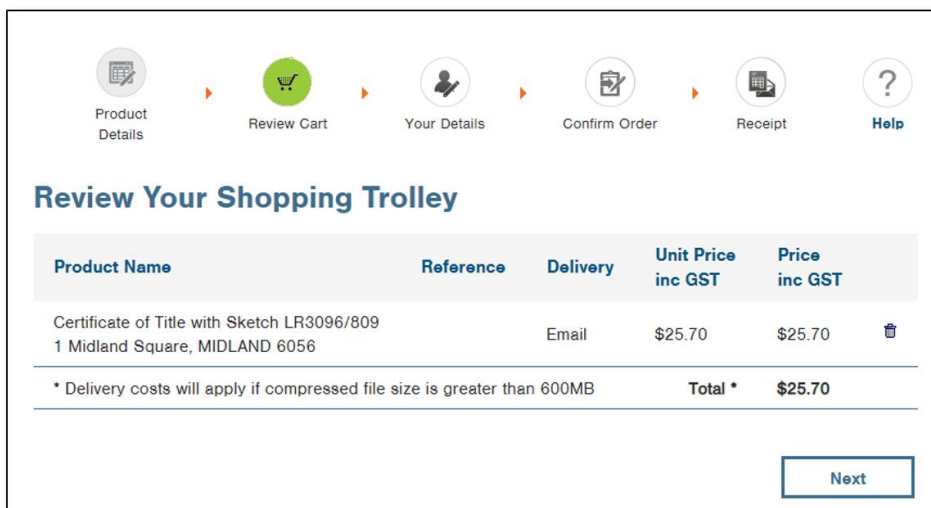
As not all properties have Sketch Titles, Land Enquiry Services will check at this point to see if a Sketch Title is available.

If a Sketch Title is available, then the product will add successfully to your cart, and the button will change to say View Cart. You will also notice that the cart at the top of the page is updated with the cost of the Certificate of Title purchase.

If there is no sketch available for the property, you will receive an alert to advise so. If you require a drawing of the property, then it is recommended that you purchase a copy of the property's plan instead.

Completing Your Order

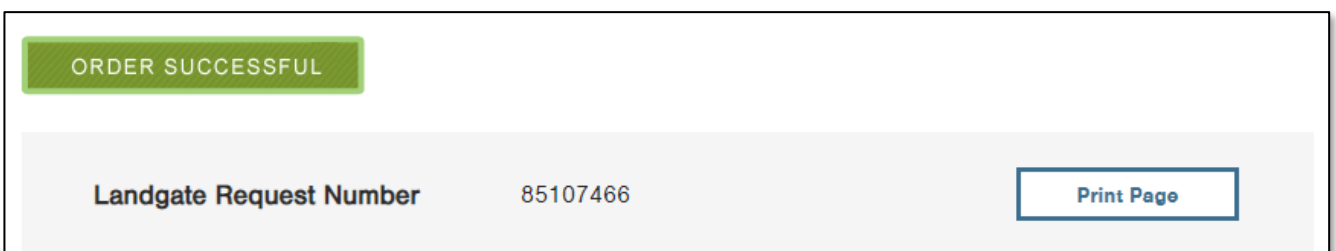
Click on the cart icon located at the top of the page to view the items you have added to your order. It is easy to identify the product in your cart, as it will state 'Certificate of Title with Sketch' as the product name next to the volume and folio number.



Select Next, enter your payment details and ensure they are correct before proceeding to the confirmation screen.

Read the confirmation screen carefully to ensure your cart contains all the correct items, then confirm and submit your order.

Once Landgate has successfully received payment, you will be provided with the request number and confirmation of the email address the product will be sent to.



If your order has not been received within 30 minutes, please don't re-order. Contact Customer Service who can assist you; this will avoid you being charged twice for the same product.